# North Pecos Water and Sanitation District

## Final Request for Utility Billing

Instructions for Title Companies  
Please submit this form and all required information for a Final or Transfer Reading Request to:  
📧 ar@northpecoswater.org  
  
Requests must be submitted 2–3 business days prior to the closing date.  
  
Note: North Pecos Water and Sanitation District provides Water and Sewer services only.

## Fees and Payment Responsibilities

- A $125.00 transfer fee will be applied to the final request.  
- This fee is the responsibility of the seller.  
- The title company is responsible for informing the seller of any outstanding balances or fees due at closing.  
- Sellers should not make any payments after the final request is submitted. This includes auto pay.  
  
Ownership of the property will be transferred once the final payment and warranty deed are received.

## Final Reading Request Form

Closing Date:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Owner (Full Name):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Service Property Address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ZIP Code:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_